

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES  
September 30, 2009

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 1:30 p.m.

Present were: Board Members:	Staff:
Dennis Thaut	Margaret McKinney, Executive Director
Tom Sahlberg	Ellen Hanegan-Cruse, Victim Liaison
Betsy Hollingsworth	Robin Riley, Executive Assistant

Donna Mullen, AAG

**A. Call to Order** – The meeting was called to order by Mr. Thaut at 1:41 p.m.

**B. Executive Session**

1. Case discussion.

**C. Board Member Reports**

- **Sentencing Guidelines Commission**

Mr. Sahlberg attended a public forum workshop conducted by the Sentencing Guidelines Commission on Friday, September 25, 2009. Evidenced based practices were the main topic of discussion. Mr. Sahlberg addressed specific issues regarding the Board's role.

- **Sex Offender Policy Board**

Ms. Hollingsworth attended part 1 of the Sex Offender Policy Board meeting on September 17, 2009. She will attend part 2 of the meeting next Monday, October 5, 2009.

- **Legislative Updates**

Mr. Sahlberg will submit proposed legislation to the Governor's Office.

**D. Executive Director's Report**

- **IT Updates**

Mr. Snelson is still trying to work with DOC to develop new video conferencing options for our hearings. DOC simply doesn't have the time to work on this now because they are in the midst of a budget crisis.

**E. Old Business**

**1. Permanent Alternate for SOPB**

Ms. McKinney reported that the agency is required to choose a permanent alternate for the Sex Offender Policy Board when Mr. Sahlberg cannot attend. Ms. Hollingsworth was chosen by the Board as the permanent alternate for SOPB. The SOPB will be notified of the Board's decision.

**2. Clemency and Pardons** – Mr. Thaut will be the assigned Board Member for Clemency and Pardons.

**3. Subpoenas** - Ms. Hollingsworth will be the assigned Board Member to sign subpoenas for the AG's Office. Subpoenas prepared in the office of the ISRB can be signed by any Board Member.

**4. Press Release** – Ms. Hollingsworth will be the assigned Board Member to review and approve press releases.

**5. ISRB Policy – Observers and Media at ISRB Hearings**

**ACTION 35-09:**

Mr. Sahlberg moved to approve ISRB Policy 100.150 Observers and Media at ISRB Hearings. Ms. Hollingsworth - 2<sup>nd</sup>.

*Decision:* Motion carried 3-0 and approved.

**6. ISRB Policy – Salary Determination**

**ACTION 36-09:**

Mr. Sahlberg moved to approve ISRB Policy 530.10 Salary Determination. Ms. Hollingsworth – 2<sup>nd</sup>.

*Decision:* Motion carried 3-0 and approved.

**7. ISRB Policy – Layoff- Washington General Service**

**ACTION 37-09:**

Mr. Sahlberg moved to approve ISRB Policy 510.70 Layoff- Washington General Service. Ms. Hollingsworth – 2<sup>nd</sup>.

*Decision:* Motion carried 3-0 and approved.

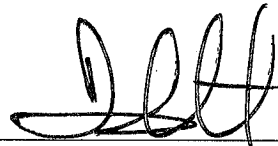
8. **Treatment Programs** – The Board would like a treatment summary provided at the end of an offender’s treatment program or termination. This will require a policy change for the Department of Corrections.

**F. New Business**

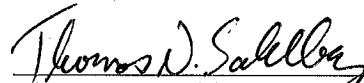
1. **Blackberries** – Mr. Sahlberg and Ms. Hollingsworth have asked for Blackberries to keep in contact with the office when they are on the road.

**G. Public Comment - None.**

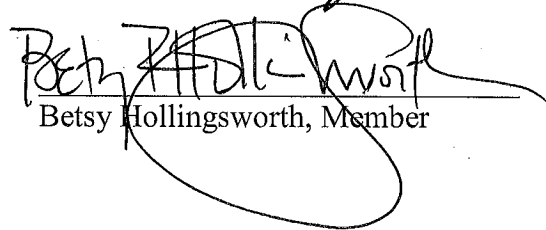
**H. Adjourned – 2:20 p.m.**



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Dennis L. Thaut, Member



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Thomas N. Sahlberg, Member



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Betsy Hollingsworth, Member