

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES
July 29, 2009

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 2:00 p.m.

Present were: Board Members:	Staff:
Jeralita P. Costa, Chair	Margaret McKinney, Executive Director
Tom Sahlberg	R. Peggy Smith, Planning and Research Administrator
Betsy Hollingsworth	Ellen Hanegan-Cruse, Victim Liaison
Dennis Thaut	

Donna Mullen, A.A.G.

A. Call to Order – The meeting was called to order at 2:00 p.m.

B. Chairs Report

- **Sentencing Guidelines Commission (SGC)**

Ms. Costa reported that the August Sentencing Guidelines Commission Meeting has been cancelled.

- **Sex Offender Policy Board (SOPB)**

Ms. Smith attended the SOPB Benchmarks Committee meeting on July 28, 2009.

The full Sex Offender Policy Board will meet on August 20, 2009 in Everett. Ms. Smith is the official Chair's designee for the SOPB but she will be unable to attend. Mr. Thaut will plan to attend; there will most likely not be any votes taken.

Ms. Costa reported on the last meeting of the SOPB where there was an interesting discussion of Juvenile vs. Adult sex offenders in light of what is known about brain development.

- **Legislation Implementation** - Ms. Hanegan-Cruse was present at an event when Anne Fiala talked about the Department of Corrections implementation of new legislation 5288 and 6152. She provided the Board with an overview.
- **MRP Staffing** – Ms. Hollingsworth will attend the next MRP Staffing on August 5, 2009 from 1:00 to 2:30 p.m.
- **Calendar and Docket Assignments** – The Hearing Calendar was reviewed and docket assignment changes were made.

C. Executive Director's Report

- **Video Conferencing Update** – The status of video conferencing with DOC is somewhat unknown as Mr. Snelson has not received a response to his request. The traditional equipment is only available at select locations. Mr. Snelson is now pursuing information about the Washington State Penitentiary and Ahtanum View Corrections Center.
- **Hearing Results Update** – Cases heard prior to June 2009 were noted and their status was provided.
- **Strategic Plan & Performance Reports** – Ms. Smith handed out a variety of Performance Reports and data, as well as the Strategic Plan for FY09-2011 Report and FY10 Update.

Ms. Smith reported that Ms. Zuniga-Espinoza is preparing the spreadsheets for the Caseload/Workload factors and this has been a great help.

ACTION 28-09:

Mr. Sahlberg moved to adopt the ISRB Strategic Plan for FY09 - 2011 Update. Mr. Thaut – 2nd.

Decision: Motion carried 4-0 and approved.

- **Violation Process** – The Violation Process was discussed, and the Board is looking at what can be done to make the probable cause review somewhat more useful in setting the stage for Board decision making and possibly reducing the amount of violation hearings. Ms. McKinney will ask Ms. Riley to schedule a meeting with the Board Members and Hearing Examiner/Investigators prior to the August 10, 2009 Board meeting to discuss this issue. The Board Members would like the updated Probable Cause Review Sheet available during the meeting as well.

D. Old Business

1. ISRB Policy – Hours of Work and Overtime – This policy will be added to the August 10, 2009 Agenda after amendments are made.
2. ISRB Policy – Records Management

ACTION 29-09:

Mr. Sahlberg moved to adopt the Records Management Policy with format changes. Ms. Hollingsworth – 2nd.

Decision: Motion carried 4-0 and approved.

E. New Business

None

F. Public Comment

None.

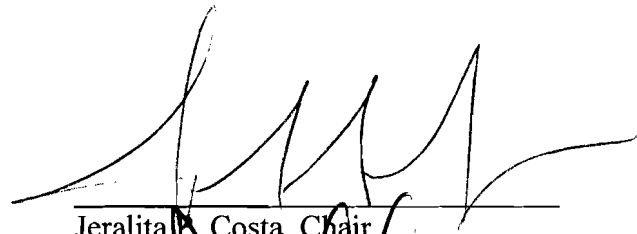
G. AAG Report

None.

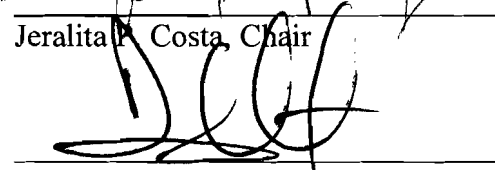
H. Executive Session

1. Hearing Cases
2. MRP Update

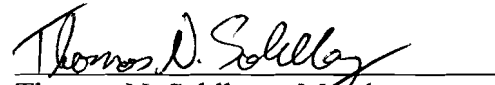
I. Adjourned – 2:55 p.m.



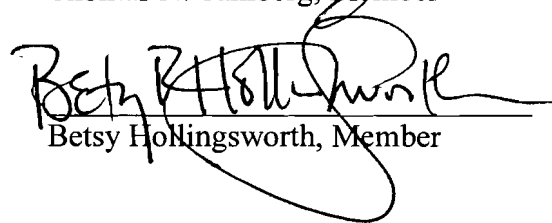
Jeralita Costa, Chair



Dennis L. Thaut, Member



Thomas N. Sahlberg, Member



Betsy Hollingsworth, Member