

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES  
May 27, 2009

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 1:30 p.m.

Present were: Board Members: Staff:  
Dennis Thaut, Acting Chair Margaret McKinney, Executive Director  
Tom Sahlberg R. Peggy Smith, Planning and Research Administrator  
Betsy Hollingsworth Ellen Hanegan-Cruse, Victim Liaison  
(Via Telephone) Robin Riley, Executive Assistant  
  
Jeri Costa, Chair - Absent  
  
Donna Mullen, A.A.G. Adam Aaseby, OFM Budget Analyst

A. **Call to Order** – The meeting was called to order at 1:30 p.m.

B. **Executive Director’s Report**

1. **Budget - Cost Savings Measures** - Ms. McKinney presented a cost savings plan which is effective July 1, 2009.

- **Blackberries** - The agency will be getting new Blackberries through another provider. The cost savings will be \$5.00 per month, but the new contract includes more minutes than the previous contract. Only those who currently have Blackberries will receive new ones.
- **Defense Attorneys and Violation Hearings** – This item has the potential of having a large budget impact. Ms. Seifert will schedule a meeting with one Board Member and one Hearings Investigator. The main topic of this meeting will be violation hearings and the alternatives. Using alternatives to violation hearings will require a more in depth review by the Hearings Investigator, but could result in cost savings for the agency. The use of defense attorneys will also be discussed in this meeting as they are not required for all CCB violation hearings. Using defense attorneys only when required would result in a cost savings.

**Budget Allotments** – Ms. McKinney will be working on the budget allotments. Mr. Thaut asked if OFM will be providing assistance and letting Ms. McKinney know what can and cannot be done with the budget. Mr. Aaseby responded that he will be reviewing and signing off on allotments, and advice if there is a problem area, but the final decision will remain with the agency.

2. **Defense Attorney Contracts** – Ms. McKinney thanked AAG Larson for reviewing the Defense Attorney Contracts. These contracts were sent out on May 26, 2009 to attorneys whom have previously signed a contract with our agency as well as those attorneys interested in working with our agency.

#### C. **Old Business**

1. **Forensic Psychologicals** – Mr. Thaut reported that current DOC's policy is to not request a forensic psychological until a finding of releasability. Mr. Sahlberg informed those present that an offender report has been received from the End of Sentence Review Committee (ESRC) that indicates a forensic psychological may be requested. The report suggests that the ESRC would like the offender's hearing re-scheduled upon receipt of the forensic psychological. Discussion ensued. The Board will discuss this issue with the DOC's Senior Management Team in June. A meeting is also scheduled to discuss this issue with Scott Blonien, Anmarie Aylward, Kim Acker and Dianne Ashlock on July 28, 2009.
2. **Dangerously Mentally Ill Offender (DMIO)** – Mr. Thaut began a discussion on how to find common ground in consideration of releasing long term violent offenders who fall under DMIO. How does the Board access DOC resources. Mr. Thaut asked that this discussion be added to the June 8, 2009 Board Meeting Agenda.

#### D. **New Business**

1. **Facility Plans** – Mr. Sahlberg reported that the new facility plan created by Airway Heights Corrections Center is very much appreciated and very helpful.
2. **Updated Leave Policy 530.20** – Ms. McKinney presented the updated Leave Policy. The Policy is on Share Point for review by Board and staff and will be voted on at the June 8, 2009 Board Meeting.

Ms. Hollingsworth asked the following questions regarding the policy:

1. Who is the Appointing Authority? Ms. McKinney responded that the Appointing Authority is the Chair.
2. If the Chair closes the office (suspended operations), why are people required to use leave if it is through no fault of their own? Ms. McKinney will research that response and provide Ms. Hollingsworth with an answer.

3. How does this Leave Policy relate to the Inclement Weather Policy? Ms. McKinney responded that currently there are two separate policies as it was necessary to get these policies in place. Ms. McKinney does agree that it makes sense to combine these policies.

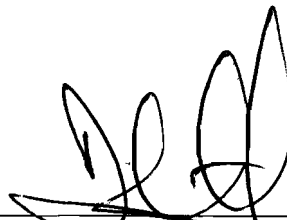
**E. Questions:** Mr. Thaut asked Mr. Aaseby if he had any questions or comments.

- Mr. Aaseby asked who our contact is for DOC. Mr. Thaut responded that currently our contact is Anmarie Aylward. Mr. Thaut also reported that the Board and Executive Director meet with the DOC Senior Management Team on a quarterly basis.
- Mr. Aaseby asked how SB 5288 (Changing provisions regarding supervision of offenders) affects the ISRB. Mr. Thaut responded that this bill does not affect our offenders. However, because it does affect DOC it will have some impact on our agency. Mr. Thaut suggested that this item be discussed at the next ISRB/DOC Senior Staff Quarterly Meeting.
- Mr. Aaseby asked if we had alien offenders in our caseload. Mr. Thaut stated that approximately 10% of our offender population is alien.

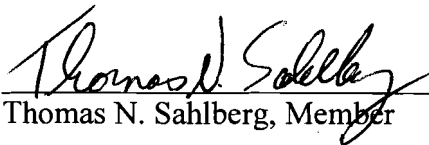
**F. Executive Session**

1. AAG Opinion

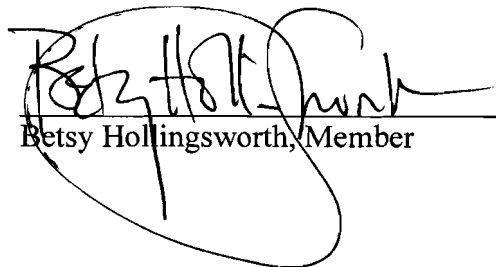
**G. Adjourned – 2:30 p.m.**



Dennis L. Thaut, Member



Thomas N. Sahlberg, Member



Betsy Hollingsworth, Member